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# About the Author

Dr Phil Quirke is executive dean of education, Higher Colleges of Technology in the UAE. He has been in ELT leadership positions for 15 years and has published on areas as diverse as face, action research, appraisal, and journaling. His book, *An Exploration of Teacher Knowledge*, is widely available, and his publication on reflective writing is available online at [www.tesl-ej.org/wordpress/books/](http://www.tesl-ej.org/wordpress/books/).

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# Series Editor's Preface

The English Language Teacher Development (ELTD) Series consists of a set of short resource books for English language teachers that are written in a jargon-free and accessible manner for all types of teachers of English (native and nonnative speakers of English, experienced and novice teachers). The ELTD series is designed to offer teachers a theory-to-practice approach to English language teaching, and each book offers a wide variety of practical teaching approaches and methods for the topic at hand. Each book also offers opportunities for teachers to interact with the materials presented. The books can be used in preservice settings or in in-service courses and can also be used by individuals looking for ways to refresh their practice.

Phil Quirke's book *Managing the Language Classroom* explores different approaches to classroom management and the various challenges this may present to a language teacher. Phil provides a comprehensive overview of how to manage language classrooms in an easy-to-follow guide that language teachers will find very practical for their own contexts. Chapters include a general introduction to classroom management with topics on developing the approach to classroom management with the students and delegating responsibilities to students, recruiting to effective classroom teams and respecting everyone in the classroom, enhancing individual skills and enjoying language learning, appraising student learning and attending to the needs of individual students, and mentoring students to build strong learning relationships and motivating students to learn. *Managing the Language Classroom* is a valuable addition to the literature in our profession.

I am very grateful to the authors who contributed to the ELTD Series for sharing their knowledge and expertise with other TESOL professionals because they have done so willingly without any compensation to make these short books affordable to all language teachers throughout the world. It is truly an honor for me to work with each of these authors as they selflessly gave up their valuable time for the advancement of TESOL.

*Thomas S. C. Farrell*