TESOL CORE CERTIFICATE PROGRAM
Application Form

Note: To submit this form, please do the following: 1. Save this form to your computer. 2. Close the online application and open the version you saved in your computer. You may now type your answers on the saved version of the form. If you have difficulty, you may need to download the latest version of **Adobe Acrobat Reader**. Send the completed application to TESOL as an e-mail attachment or by fax.

A. Personal Information

❏ Male ❏ Female

Family Name _____

First Given Name _____

Second Given Name _____

Mailing Address_____

City _____

State/Province _____

Country _____

Zip/Postal Code _____

Telephone Number (Include Country Code) _____

E-mail Address _____

Name to appear on your certificate _____

B. Educational Background

Degree Earned*	Institution Name	Date of Completion	Major or Field of Study	Address

*If you have extensive teaching experience without a degree, please contact TESOL at **corecertificate@tesol.org** (or call 703-518-2516) to inquire if you are eligible to apply to the TESOL Core Certificate Program.

C. Language Background

1. List the languages you know. For each language, indicate your proficiency level by choosing one of the options in the table. In order to choose the most accurate option, please refer to the descriptors below the chart.

Language	Reading	Writing	Speaking	Listening
English				
_____				
_____				
_____				

Fluent
Has a native-like fluency and operational command. The level of oral communication, writing and reading skills are fully accepted by educated native speakers in all of their features, including vocabulary, structure, idiom, and relevant cultural references.

Proficient
Has advanced knowledge of vocabulary, and grammatical patterns, and can operate in all skills easily. Errors occur while producing the language, but can function in unfamiliar contexts with skill.

Functional
Can use the language adequately in work, social, and travel contexts but makes frequent errors, a few of which impede meaning and require rephrasing. There is little or no familiarity with language varieties.

Limited
Able to satisfy minimal travel needs and courtesy requirements, can interact and read passages on very familiar topics with limited vocabulary. Can produce simple short sentences but makes frequent errors in pronunciation, grammar, and basic sentence patterns.

2. All students in this program must meet the requirements for the Proficient level in English (as described above) and be able to complete online course work conducted in English. Applicants who feel that they have not attained the Proficient level in English should provide a test score or a letter of recommendation to be considered for this program:

1. Provide official test scores: Language proficiency tests vary worldwide. The following frameworks provide a guideline for English Language Proficiency levels required for this program.

Preferred Test	Required Score
The Test of English as a Foreign Language (TOEFL), paper-based	575
The Test of English as a Foreign Language (TOEFLiBT)	90
International English Language Testing System (IELTS)	6.5
Michigan English Language Assessment Battery (MELAB)	81
Pearson Test of English Academic	51

If scores for the preferred tests are not available, you may submit another official English language proficiency test score for consideration.

Your information:

Year Taken	Test Taken	Test Administrator	Score

-OR-

2. Provide a letter of recommendation: Program applicants may choose to submit a letter of recommendation to fulfill this part of the application process. We would prefer a TESOL member or a university academic advisor who can speak to the applicant's personal and professional qualities, as well as their English abilities. This letter should be attached to the same email in which you submit your application.

D. Teaching Experience

If you have not had any teaching experience put NA or "not applicable" in the subjects/courses box.

Subjects/Courses	Level (elementary, secondary, post-secondary)	Employer	Address	Date Started Ended

E. Other Job Experiences

List the jobs you have held for the past 5 years. Start with the most recent.

Position	Responsibility	Institution	Address	Date Started Ended

F. Answer the following questions in detail (150–200 words each)

1. Briefly describe your latest job and discuss the areas that have contributed to your professional growth. If you have ever taught, briefly describe your teaching experience and how it has contributed to your professional growth.

2. Describe why you have chosen to become an ESL/EFL teacher.

3. What are your expectations of the TESOL Core Certificate Program?

4. Explain what your future plans are after you complete the program/course. In your answer, please include the countries and type of institutions where you hope to work.

G. Professional Organizations and Interests

1. List any professional organizations to which you belong.

_____

_____

_____

_____

2. List your research interests.

_____

_____

_____

_____

H. Practicum Requirements for Classroom Observation and Practice Teaching

In order to be admitted into the program, you must have access to a classroom for 10 hours of observation as well as 10 hours of practice teaching. Please list the school(s) that will support you in Part 3 of the TCCP.

_____

_____

_____

In order to complete the Classroom Observations and Practice Teaching components of the TESOL Core Certificate Program, participants must identify a school/institutional supervisor or master teacher that can guide the participant through this practicum experience. Please list the name of the experienced ELT professional who will guide you through this process.

Name: _____

Professional Title: _____

School/Institution: _____

Relationship to applicant: _____

Contact information: _____

Education credentials: _____

In order to complete the Practice Teaching component of the TESOL Core Certificate Program, participants must ¦^&[¦åÁæ} åÁ^} åÁ/ÒÙÙŠÁ¿ [ÁFÍ Ë { â} ˘c^Ác^æ&@â} *Á•æ {]|^•. Will you be able to record and send two 15-minute teaching samples to TESOL at edprograms@tesol.org?

Yes ❏   No ❏

I. Specialty Course Preference

Please indicate which of the two specialty courses you would like to participate in, based on your background and interests. If approved to participate in the TESOL Core Certificate Program, I would like to participate in (choose one):

specialty course focused on teaching young learners   ❏
specialty course focused on teaching adult learners   ❏

J. Technology

Put an X in the boxes that apply to you and your experience with technology.

1. Are you familiar with basic computer skills including use of word processing software (e.g., Microsoft Word) and Web browsers (e.g., Internet Explorer, Firefox, Safari)?　　　Yes ❑　　No ❑

2. Do you have daily access to the Internet?　　　Yes ❑　　No ❑

3. Do you have an email address and regularly use email?　　　Yes ❑　　No ❑

4. Have you ever taken an online course before?　　　Yes ❑　　No ❑

5. Are you able to download larger files, such as videos from YouTube and PDF documents larger than 50kb?

　　　Yes ❑　　No ❑

6. Have you ever participated in an online event such as a Web cast or a virtual guided activity?

　　　Yes ❑　　No ❑

7. Have you ever taken part in a blog, an online chat room, or a social networking site such as Facebook?

　　　Yes ❑　　No ❑

8. In the space below, add any other technology-related experience you have had.

_____

_____

_____

If your application is approved, you must return the signed Participant Agreement Form (this form details the program requirements) and register for the certificate program. Fees are due when you register for the program.

Send the completed application to TESOL as an e-mail attachment to corecertificate@tesol.org, or by fax to +1 703.836.7864.