CALL FOR PARTICIPATION

You are invited to present at the
TESOL International Convention & English Language Expo

21–24 March 2017
Seattle, Washington, USA

TESOL 2017 CONVENTION PLANNING TEAM

Margi Wald
Convention Program Chair

Katherine Lobo
Associate Program Chair

Ali Fuad Selvi
Associate Program Chair

TESOL Host Affiliate
WAESOL

Joan Johnston Nelson
Local Co-Chair

Amy Renehan
Local Co-Chair

Bevin Taylor
Local Co-Chair
PROPOSAL DEADLINE
Wednesday, 1 June 2016, 5:00 pm, U.S. Eastern time. Find the deadline in your time zone.

ELECTRONIC SUBMISSION OF PROPOSALS
All proposals must be submitted online through the TESOL Convention website using the CadmiumCD abstract management system. Faxed, emailed, or mailed proposals will not be accepted or acknowledged.

TESOL INTERNATIONAL ASSOCIATION MISSION AND VALUES

Mission
TESOL is an international association of professionals advancing the quality of English language teaching through professional development, research, standards, and advocacy.

Values
• Professionalism demonstrated by excellence in standards, research, and practice that improve learning outcomes
• Respect for diversity, multilingualism, multiculturalism, and individuals’ language rights
• Integrity guided by ethical and transparent action
• Commitment to life-long learning

2017 TESOL INTERNATIONAL CONVENTION & ENGLISH LANGUAGE EXPO
The annual TESOL convention offers English language teaching professionals and scholars from around the globe the premier opportunity for professional development. Educators and scholars from more than 100 countries exchange ideas and practices, explore a wide range of topics and current trends, expand their professional networks, engage in mentoring on research and other projects, review the latest professional publications and resources, and learn about advocacy efforts in their community and around the world.

2017 Convention Theme: TESOL 2.0: Engage, Enrich, Empower
Join with the international TESOL community in Seattle, Washington, USA, and experience what makes this association unique: Engage with present and future practitioners, administrators, researchers, and advocacy leaders in conversation about language education and policy. Enrich your knowledge, networks, and professional experience. Empower yourself and your students to learn and lead in a 2.0 world.

The annual TESOL convention provides a forum for networking and collaboration; for starting, continuing, and culminating conversations; for re-envisioning the work we do as not “just” teaching, research, training, or administration but as part of an ongoing cycle of inquiry, reflection, and action. In particular, the 2017 convention aims to put into practice the goals of TESOL’s research agenda: to envision research as a fundamental activity for all TESOLers, not only one that generates knowledge but also one that we all engage in and use results from to evolve our practices.
The convention includes over 900 keynote, featured, and concurrent sessions—get involved: be an active listener, share your own innovations, join the conversation. Learn about and contribute to TESOL International Association’s fundamental work in the areas of advocacy, professional development, research, and standards. Explore the future. Engage, enrich, empower yourself, the association, and the field.

The Venue: Seattle, Washington, USA
Seattle, the Emerald City, is a bustling urban hub, surrounded by the magnificent beauty of the Pacific Northwest. Seattle’s rich cultural history includes contributions from the Native peoples as well as the Scandinavian, African American, Asian, and Latino people who were later drawn by the city’s booming economy. Today, Seattle is the home of innovation where companies like Boeing, Microsoft, and Amazon got their start. As one of the fastest growing cities in America, Seattle still attracts transplants and immigrants from all over the world.

The Washington State Convention Center is located in the heart of downtown, just steps from everything Seattle has to offer. In minutes you can walk to the iconic Pike Place Market, where you can browse the stalls for specialty foods, jewelry, and unique souvenirs. You’ll also be within easy walking distance of the Seattle Art Museum, Aquarium, and several theaters, cinemas, and music venues. Downtown Seattle offers world-class shopping, as well as a broad spectrum of eclectic boutiques in the nearby Capitol Hill neighborhood. When it’s time to eat, you’ll find yourself surrounded by hundreds of restaurants, featuring cuisine from nearly every region of the world. Need a drink? In the birthplace of Starbucks, Seattle’s Best, and Tully’s Coffee, you’ll never be far from your next latte. You’ll also find plenty of friendly bars serving locals’ favorite craft beers and Washington wines.

When it’s time to get outside, enjoy some of Seattle’s urban trails in Discovery Park, watch the boats queue up at the Hiram M. Chittenden Locks, walk along the water at Alki Beach or Lake Washington, or ride the ferry over to Bainbridge Island. Travel a bit further afield to see nature’s splendor up close at Mt. Rainier or Olympic National Parks. Whether you like the big city or the great outdoors, Seattle has something for you.

INVITATION TO PARTICIPATE
Professionals and scholars from all English language teaching (ELT) educational contexts worldwide and all related fields and content areas are invited to submit proposals for the 2017 TESOL International Convention & English Language Expo. Proposals are refereed by TESOL members who are trained reviewers from the content areas designated on the proposals.

TYPES OF SESSIONS
Please note, for all session types, presenters are expected to engage the session audience rather than simply reading a scripted presentation. For more information about session types, please see the overview of session types below.
Panel (1 hour, 45 minutes; 3–6 presenters): A forum for a group of professionals to present and discuss current ELT issues. Panel presentations can be focused on practice, research, and/or advocacy. Presenters exchange outlines in advance and discuss responses to the issue during the session. The organizer is responsible for recruiting presenters before submitting the proposal.

Workshop (1 hour, 45 minutes; 1–6 presenters max.): A carefully structured, hands-on, professional development activity. The presenter(s) and participants tackle a problem or develop specific teaching or research techniques.

Practice-Oriented Presentation (45 minutes, 1–3 presenters): A session that shows, not just tells, a technique for teaching or testing. The presenter should spend no more than 10 minutes explaining the underlying theory and spend the remainder of the session explaining the practice and its implementation.

Research-Oriented Presentation (45 minutes, 1–3 presenters): An oral summary with only occasional reference to notes or a text that discusses the presenters’ topic and work in relation to theory and/or practice. Presenters should not read papers, and presentations should be addressed to a general audience, not scholars in a subfield.

Dialogue (45 minutes, 1–2 presenters): Peer-to-peer facilitated discussions about a hot topic in TESOL. The facilitator should have a strong knowledge of the designated topic and be able to engage the audience in the discussion.

Poster Session (1 hour, 15 minutes; 1–2 presenters): A visually explanatory exhibit that allows for short, informal discussion between the presenter(s) and attendees as they circulate within the poster-session area. Poster sessions serve as an important and interactive forum for sharing professional ideas and for receiving feedback. Note: No A/V equipment is available.

Teaching Tip (20 minutes, 1–2 presenters): Similar in content to a practice-oriented presentation but shorter. The teaching tip session is an oral summary that discusses the presenter’s work in relation to practice.

PROPOSAL EVALUATION CRITERIA

Each proposal is blindly reviewed (no names or affiliations are shared between proposal submitters and reviewers) and by at least two peer TESOL members representing the content areas and/or interest section that corresponds to the subject of the proposal. Reviews are referred to the TESOL Interest Section chairs who advise the Convention Program Committee. Composed of the convention program chair and associate program chairs, this committee works with TESOL staff to choose the proposals that will appear in the convention program.

The Proposal Rating Rubric is reproduced below.
### Proposal Rating Rubric

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Poor (1 Point)</th>
<th>Fair (2 Points)</th>
<th>Good (3 Points)</th>
<th>Very Good (4 Points)</th>
<th>Excellent (5 Points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Currency, importance, and appropriateness of topic to the field</td>
<td>The topic is not current, and/or lacks importance or appropriateness to the field. It does not appear to be a worthwhile session.</td>
<td>The topic is only tangentially related to the field, not completely current or important to the field and/or to the potential audience. It may not be a worthwhile session.</td>
<td>The topic may not be completely current or groundbreaking, but it is relevant to the field and potential audience. It might not be a worthwhile session.</td>
<td>The topic is current, important, and appropriate to the field and potential audience. It appears to be a worthwhile session.</td>
<td>The topic is cutting-edge, relevant, groundbreaking, or significant to the field and potential audience. It appears to be a very worthwhile session.</td>
</tr>
<tr>
<td>2. Purpose, participant outcomes, and session type</td>
<td>The proposal is inappropriate for the session type in terms of length, content, and delivery methods. The objectives and participant outcomes are not clearly stated or implied.</td>
<td>The proposal may be appropriate for the session type in terms of length, content, and delivery methods. The objectives and participant outcomes may be too general or broad to be achievable.</td>
<td>The proposal is generally appropriate for the session type in terms of length, content, and delivery methods. The objectives and participant outcomes are stated or implied but may lack sufficient focus.</td>
<td>The proposal is appropriate for the session type in terms of length, content, and delivery methods. The objectives and participant outcomes are clear.</td>
<td>The proposal matches the session type in terms of length, content, and delivery methods. The objectives and participant outcomes are very clear.</td>
</tr>
<tr>
<td>3. Theory, practice, and/or research basis</td>
<td>The proposal does not mention theory, practice, or research, or it is unclear how this session is connected to the field.</td>
<td>The proposal provides background references to theory, practice, and/or research, but it is not specific or recent, or it does not relate the theory, practice, and/or research to the content of the presentation.</td>
<td>The proposal refers somewhat to the theory, practice, and/or research on which the presentation is based in a comprehensible manner and relates it to the content of the presentation.</td>
<td>The proposal refers clearly to the theory, practice, and/or research on which the presentation is based in a thorough and comprehensible manner (via current citations, terminology, and/or debates in the field) and relates it directly to the presentation content.</td>
<td>The proposal refers specifically to the appropriate theory, practice, and/or research on which the presentation is based in a detailed, thorough, and comprehensive manner (via current citations, terminology, and/or debates in the field) and relates it directly to the presentation content.</td>
</tr>
<tr>
<td>4. Support for practices, conclusions, and/or recommendations</td>
<td>The proposal makes claims with no indication of the support for those claims.</td>
<td>The proposal makes some stated or implied reference to support, but it is not clear whether sufficient support will be provided for practices, conclusions, or recommendations.</td>
<td>The proposal gives some indication as to how practices, conclusions, or recommendations will be substantiated.</td>
<td>The proposal provides details indicating that the practices, conclusions, or recommendations will be substantiated.</td>
<td>The proposal provides ample details indicating that the practices, conclusions, or recommendations will be well substantiated.</td>
</tr>
<tr>
<td>5. Clarity of proposal as indicator of presentation quality</td>
<td>The way in which the proposal is written suggests that the presentation may be weak.</td>
<td>The way in which the proposal is written suggests that the presentation may be uneven or of moderate quality.</td>
<td>The proposal is adequately written but suggests that the presentation may be uneven or of moderate quality.</td>
<td>The proposal is clearly written and suggests that the presentation will be of very good quality.</td>
<td>The proposal is very well written and suggests that the presentation will be of professional quality.</td>
</tr>
</tbody>
</table>

### Factors Affecting Proposal Selection

International TESOL conventions bring together professionals and scholars from around the world working in diverse roles with English language learners of all ages and at all stages of language development. Therefore, an important factor in proposal selection is program balance. Both the TESOL Interest Section leaders and the Convention Program Committee strive to balance the convention program by considering the following:

- range of topics within the ELT profession
- relevance to TESOL conference and to the convention theme
- number of presentations on the same or similar topics and/or subtopics
- content-area coverage
- presenters’ apparent level of expertise
- professional and geographic distribution of presenters

An important factor in proposal evaluation and scoring by reviewers is attention to all five of the criteria in the proposal rating rubric. Abstracts and session descriptions should be clearly and concisely written to convey the session’s significance and its appropriateness to the field and
intended audience. Carefully written and edited, they should demonstrate evidence of a high quality of research and/or practice, as applicable, as well as clear evidence that the session will be well organized and presented.

Factors Disqualifying a Proposal
- TESOL does not receive the proposal by the deadline (Wednesday, 1 June 2016, 5:00 pm, U.S. eastern time).
- The proposal is not received electronically via the CadmiumCD abstract management system.
- The proposal is incomplete or not completed according to the guidelines in this call for participation.
- The session title, abstract, or description includes the name(s) or institution(s) of organizers or presenters.
- The same or a similar proposal is submitted to more than one interest section or session type.
- The presentation promotes commercial interests.

PREPARING YOUR PROPOSAL

Roles

There are three possible session roles:
- Organizer/presenter
- Organizer/nonpresenter (name is not listed in the Convention Program Book)
- Presenter

Each session proposal should include one organizer who will communicate in a timely manner with all other presenters about the status of the proposal and other information sent by TESOL.

The maximum number of presenters per session, including an organizer/presenter, varies by session type.

All organizer/presenters and presenters must

- register for the convention (TESOL does not reimburse expenses, i.e., registration, travel, hotel, meals, audiovisual equipment, etc.)
- refrain from changing the conceptual content of the session as described in the proposal abstract and description after the proposal has been accepted

Parts of a Proposal
The proposal has three components that are scored by peer reviewers: a 10-word title, a 50-word abstract, and a 300-word session description.

All components
- should be written, edited, and proofread to reflect the overall quality of the proposal
• should not include acronym(s) or abbreviation(s) except the following: L1, L2, CALL, CBI, EAP, EFL, EL, ELL, ELT, ESL, ESP, IEP, NNEST, SLA, TESOL, TESL, and TEFL

**Title**

The title should accurately reflect the session content and be clear to the intended audience.

The title must

• not exceed 10 words (each part of a slashed or hyphenated word counts as one word)
• not include exclamation or quotation marks
• not include presenters’ names, institutions, or titles of their published works
• capitalize all verbs, nouns, adjectives, adverbs, and pronouns; do not capitalize conjunctions, articles, or prepositions of fewer than four letters
• capitalize both terms of hyphenated compounds and the first word after a colon

**Abstract**

Write the abstract with the proposal rating rubric evaluation criteria in mind. The abstract will be read carefully and scored by peer reviewers.

The session abstract

• will appear in the Convention Program Book
• must not exceed 50 words
• must not include presenters’ names, institutions, or published works
• should not include acronym(s) or abbreviation(s) except the following: L1, L2, CALL, CBI, EAP, EFL, EL, ELL, ELT, ESL, ESP, IEP, NNEST, SLA, TESOL, TESL, and TEFL

Abstracts may be edited by TESOL staff editors.

**Session Description**

Write the session description with the proposal rating rubric evaluation criteria in mind. This description will be read carefully and scored by peer reviewers. Although the session description will not be published in the Convention Program Book, its clarity will reflect to reviewers the overall quality of the proposal.

The session description should

• include a clearly stated purpose and point of view
• include supporting details and examples
• contain evidence of current practices and/or research
• conform to an appropriate session type (e.g., dialogue, teaching tip, etc.)
• include a variety of techniques (e.g., activities, visuals)
• outline an appropriate amount of material for the allotted time
• reflect the presentation content and format
indicate the target educational context(s) and student population(s)

In addition, the session description

- must not exceed 300 words
- must not include presenters’ names, institutions, or published works
- must not include acronym(s) or abbreviation(s) except the following: L1, L2, CALL, CBI, EAP, EFL, EL, ELL, ELT, ESL, ESP, IEP, NNEST, SLA, TESOL, TESL, and TEFL
- will not appear in the Convention Program Book (It is, however, carefully read by the reviewers and is thus critical to the assessment of the proposal.)

The session description should also include the following information based on the session type:

- **Panel**: synopsis of issue(s), plan of the presentation and topics (without listing presenters’ names)
- **Dialogue**: overview of the issue(s), sample discussion topic(s), and a clear indication of audience involvement
- **Poster Session**: main topics and description of the visual display
- **Practice-Oriented Presentation**: synopsis, including reference to teaching strategies and their implementation
- **Research-Oriented Presentation**: synopsis, including central idea and supporting evidence
- **Teaching Tip**: synopsis, including brief description of the teaching tip
- **Workshop**: session goals, synopsis of the theoretical framework, and description of workshop tasks and procedure

**Choosing the Appropriate Interest Section**

Choose the most appropriate TESOL Interest Section (IS) to receive your proposal. All proposals are evaluated by TESOL members who are trained proposal readers working in conjunction with the IS leaders. A proposal submitted to an inappropriate TESOL IS has little chance of acceptance.

To determine which IS best corresponds to your proposal, please read the following descriptions. Additional information on TESOL ISs may be found on the [TESOL website](#). The TESOL IS designated for each presentation will be noted in the Convention Program Book.

- **Adult Education** brings together professionals who represent the knowledge, precepts, and skills of two distinct but compatible areas: adult education and English as a second language.

- **Applied Linguistics** explores language learning and communication through the application of theory to real-world contexts.

- **Bilingual Education** increases awareness of the role of ESL in bilingual education, encourages research in bilingual education, and works closely with TESOL members and other professionals concerned with bilingual education. Teachers of English to deaf students (TEDS) are included in this interest section.
• **Computer-Assisted Language Learning (CALL)** defines issues and standards in CALL, contributes to the computer orientation of other TESOL members, and fosters research into the role of CALL in language learning.

• **Elementary Education** fosters recognition of ESOL as an academic discipline in elementary education, increases awareness of elementary ESOL educators’ needs, and develops new professional resources for teachers and their students.

• **English as a Foreign Language** exchanges ideas on global and specific EFL/ESL issues, bringing together TESOL members with interests and experiences in different countries, and provides an international network on employment and professional interests worldwide.

• **English for Specific Purposes** supports professionals interested in the design and delivery of courses or programs related to specific disciplines such as science, medicine, business, industry, government, and others.

• **Higher Education** advances effective instruction, promotes professional standards and practices, influences and supports policies of TESOL and other associations, determines needs, and considers all other matters relevant to ESL in colleges and universities.

• **Intensive English Programs** addresses issues related to curriculum design and implementation, assessment, teaching standards, and research relevant to teaching English primarily to nonnative international students attending intensive and semi-intensive programs related to regular academic study.

• **Intercultural Communication** promotes research and practices that foster intercultural awareness, respect for all cultures and co-cultures, and increased intercultural competency among TESOL educators and scholars.

• **International Teaching Assistants** addresses research, teaching, and administrative issues related to the preparation of international teaching assistants for instructional duties in university classrooms.

• **Materials Writers** fosters the production of ESL and EFL materials in books and other media by writers, teachers, curriculum planners, administrators, consultants, editors, artists, programmers, and designers.

• **Nonnative English Speakers in TESOL (NNEST)** promotes scholarship and practices that identify and address NNEST-related issues and that help create a nondiscriminatory professional environment for all TESOL members regardless of native language, race, and place of birth.

• **Program Administration** recognizes the role program administrators play in fostering professionalism and aims to strengthen managerial and leadership skills through a forum that ensures effective ESL/EFL programs.
- **Refugee Concerns** addresses the language, cultural, social, and legal needs (and their interconnections) of refugees at all ages and stages of life.

- **Second Language Writing** provides a forum for researchers and educators to discuss research, teaching, and assessment of second language writing in all educational contexts and levels.

- **Secondary Schools** represents professionals in the area of secondary education whose task is to ensure that secondary-level TESOL students develop the linguistic, cultural, and cognitive skills necessary for success in an English-speaking context.

- **Social Responsibility** promotes the integration of language teaching with social responsibility, world citizenship, and an awareness of global issues (such as peace, human rights, and the environment) and advances social equity, respect for differences, and multicultural understanding through education.

- **Speech, Pronunciation, and Listening** increases awareness of the significance of learning the spoken forms of English through the exchange of practical and theoretical information related to teaching materials, classroom methods, and research.

- **Teacher Education** discusses issues relevant to ESL/EFL teacher education, promotes professional development of ESL/EFL teachers, and formulates policy that will improve conditions of employment and learning for teachers and students.

- **Video and Digital Media** focuses on the review, production, and use of video and digital materials in English language teaching, assessment, and teacher development and on increasing the digital literacy of students and instructors.

### Choosing Context/Content Areas

In addition to choosing the most appropriate TESOL IS to receive your proposal, select up to three relevant context/content areas from the extensive list below on the proposal worksheet. Proposals will be evaluated by TESOL members who have expressed an expertise in the specific context/content areas and who are trained proposal readers working in conjunction with the corresponding IS leaders. The context/content area designated as the primary one will be noted as such in the Convention Program Book.

Note that some of the content areas overlap with IS designations and some cover specific subareas within the IS. Always choose the most relevant content areas, even if they overlap with IS designations.

### SUBMITTING YOUR PROPOSAL

All session organizers must submit proposals online through the TESOL Convention website using the CadmiumCD abstract management system. The software system does not allow for entries or changes to entries after the deadline date and time.

The submission deadline for proposals is Wednesday, 1 June 2016, 5:00 pm U.S. eastern time.
A separate online proposal submission must be completed for each proposed session.

Mailed, emailed, or faxed proposals will be disqualified and not acknowledged. All submissions must adhere to the guidelines in this call for participation. If you have questions, email TESOL Conference Services or call the TESOL Staff Office at 1-703-836-0774.

**Recommended Procedure for Submitting Your Proposal**

Collect and prepare all submission information well in advance.

1. Draft the proposal using the TESOL 2017 Proposal Worksheet below.
2. Refer to the detailed information and instructions in this call for participation.
4. The CadmiumCD login is the same as your TESOL web site login. If you do not have a TESOL web site login, you will be asked to create one.
5. Follow the CadmiumCD instructions to submit your proposal electronically. To avoid possible technical problems, do not wait until the final hours to submit your proposal. (Note: Please do not mail or fax a duplicate copy of your proposal to TESOL.)
6. After successfully submitting the proposal, the session organizer will receive an e-mail message confirming receipt of the submission. The message will contain your proposal number for future reference. Please include this number on all correspondence concerning your proposal.

**Audiovisual (AV) Equipment**

TESOL provides a complimentary LCD projector, screen, and podium microphone for all sessions (except for poster sessions). Additional equipment, including Internet access, may be ordered at the presenters’ expense.

After proposals have been accepted, session organizers will be informed about ordering additional AV and computer equipment from the designated equipment vendors. Order forms received after the deadline may not be considered.

**AWARDS**

Presenters at the TESOL International Convention & English Language Expo are eligible for two awards:

**TESOL Award for an Outstanding Paper on NNEST Issues**

The award includes 2017 TESOL convention registration and an honorarium of US$250.

To be considered for this award, the proposal must be

- presented by a current TESOL member at the time of application who will remain a member through the 2017 TESOL convention
- a practice-oriented presentation, research-oriented presentation, or panel
- reviewed by the Non-Native English Speakers in TESOL Interest Section
- on a topic relevant to NNEST research and issues
- original, creative, and relevant, and with broad impact on and contribution to the field
- be accepted and presented at the 2016 TESOL convention

To ensure that the proposal is considered, the organizer must
• be a current TESOL member at the time of application who will remain a member through the 2017 TESOL convention
• designate the Non-Native English Speakers in TESOL Interest Section on the proposal submission form
• check the box indicating eligibility for this award on the proposal form

Award recipients will be notified in December 2016. Other applicants will not receive direct correspondence about the status of their award application.

**Award for International Participation at TESOL**
The purpose of this award is to increase participation at TESOL international conventions of presenters based outside of the United States and Canada. Recipients receive up to US$2500 to cover travel and lodging. To apply for this award, the session organizer must check the corresponding Award Eligibility box on the proposal form. All session organizers and presenters involved with the proposal must meet the following eligibility requirements:

• be a current TESOL member at the time of application (verified upon receipt of the application) and maintain current membership status through the 2017 TESOL convention
• reside in and be a citizen of a nation outside of the United States or Canada
• be a first-time presenter at the TESOL International Convention & English Language Expo
• submit a panel, practice-oriented presentation, or research-oriented presentation

To receive the award, the proposal must be accepted and presented at the TESOL 2017 convention.

The 2017 Award for International Participation at TESOL winners will be notified of their status in December 2016. Other applicants will not receive direct correspondence about the status of their award application.

**STATUS OF PROPOSALS**
The person designated as the proposal organizer will be notified by email concerning the status of the proposal by 31 October 2016. To ensure that TESOL can communicate with organizers about proposals, they should do the following:

• Use an e-mail address that will be valid from 1 June 2016 to 15 March 2017
• Add conventions@tesol.org to your e-mail program address book or to spam white (safe) list

**TESOL 2017 PROPOSAL WORKSHEET**
All proposals must be submitted to the CadmiumCD Abstract Management System. Proposal organizers need to complete the sections below online. To assist in the development of your proposal, the worksheet is formatted to correspond to the order in which the information will be requested during the online submission process.

**Presenters**
All presenters must register for the convention. If presenters are not preregistered for the convention, accepted sessions may be eliminated from the convention schedule.

Indicate the session role for each person involved in the proposal (see Roles and Responsibilities):
- organizer/presenter
- organizer/nonpresenter
- presenter

Note: Only one organizer may be designated.

The organizer will need the following information for each person before submitting the proposal:
- First Name
- Last Name
- Institution Name *(Avoid acronyms or abbreviations. Do not list departments, programs, or centers.)*
- Institution City
- Institution State/Province
- Institution Country
- E-mail Address *(Indicate whether TESOL may publish the e-mail address in the Convention Program Book.)*
- Membership Status: Member, Nonmember *(This information is not used during the review process and will not affect the status of the proposal.)*
- Session Role:
  - Organizer/Presenter
  - Organizer/Nonpresenter
  - Presenter
- First-Time Presenter? Yes, No
- Consider this person for Award for International Participation at TESOL? Yes, No *(See Award for International Participation for eligibility requirements.)*

The organizer will be notified by email concerning the status of the proposal by 31 October 2016. To ensure that TESOL can communicate with the organizer about the proposal

- Use an e-mail address that will be valid from 1 June 2016 to 15 March 2017.
- Add conventions@tesol.org to your e-mail program’s address book or your spam white (safe) list.
<table>
<thead>
<tr>
<th>Title of Proposal (10-word maximum)</th>
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<tbody>
<tr>
<td><strong>Type of Session</strong> (check one box only)</td>
</tr>
<tr>
<td>□ Panel (1 hr., 45 min.)</td>
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<tr>
<td>□ Dialogue (45 min.)</td>
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<td>□ Teaching Tips (20 min.)</td>
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<td>□ Research-Oriented Presentation (45 min.)</td>
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<td>□ Workshop (1 hr. 45 min.)</td>
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<p>| Interest Section |</p>
<table>
<thead>
<tr>
<th>Check the one (1) TESOL Interest Section to review and assess your proposal. <em>(See Choosing the Appropriate Interest Section.)</em></th>
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<tbody>
<tr>
<td>• Adult Education</td>
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<th>Choose one (1) primary context/content area to be printed in the Convention Program Book and no more than two (2) secondary areas that most closely relate to your proposal topic in the drop down boxes:</th>
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</thead>
<tbody>
<tr>
<td>□ Accreditation/Certification/Credentialing</td>
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<tr>
<td>□ Adult Education</td>
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<td>□ Advocacy</td>
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<tr>
<td>□ Applied Linguistics</td>
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<td>□ Arts</td>
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<td>☐ Assessment/Testing</td>
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<tr>
<td>☐ Bilingual Education</td>
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<td>☐ Business and Vocational Workplace English</td>
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<td>☐ CALL/Computer-Assisted Language Learning/Technology in Education</td>
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<td>☐ Community College and Technical Education</td>
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<td>☐ Content-Based and CLIL/Content and Language Integrated Learning</td>
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<td>☐ Culture</td>
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<td>☐ Discourse and Pragmatics</td>
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<td>☐ Distance Learning/Online Learning</td>
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<td>☐ Educational Linguistics</td>
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<td>☐ Elementary School/Primary Education</td>
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<td>☐ English as a Foreign Language</td>
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<td>☐ English for Specific Purposes</td>
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<td>☐ Grammar</td>
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<td>☐ Higher Education</td>
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<td>☐ High School/Secondary Education</td>
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<td>☐ Integrated Skills</td>
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<td>☐ Intensive English Programs</td>
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<td>☐ Intercultural Communication</td>
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<td>☐ International Teaching Assistants</td>
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<td>☐ Language Policy and Planning</td>
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<td>☐ Leadership</td>
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<td>☐ Learning Disabilities/Special Needs</td>
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<td>☐ Listening, Speaking/Speech</td>
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<td>☐ Mainstream Classrooms</td>
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<td>☐ Materials Writers, Curriculum/Materials Developmen</td>
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<td>☐ Math and Science</td>
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<td>☐ Media (Print, Broadcast, Video, and Digital)</td>
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<td>☐ Middle School/Preparatory Education</td>
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<td>☐ Nonnative English Speakers in TESOL</td>
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<td>☐ Personal and Professional Development for Teachers</td>
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<td>☐ Phonology/Pronunciation</td>
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<td>☐ Program Administration</td>
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<td>☐ Psycholinguistics and Neurolinguistics in TESOL</td>
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<td>☐ Reading and Literacy</td>
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<td>☐ Refugee Concerns</td>
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<td>☐ Research/Research Methodology</td>
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<td>☐ Second Language Acquisition</td>
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<td>☐ Second Language Writing/Composition</td>
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<td>☐ Social Responsibility/Sociopolitical Concerns</td>
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<td>☐ Social Science</td>
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<td>☐ Sociolinguistics</td>
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<td>☐ Standards, Common Core State Standards</td>
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<td>☐ Task-Based, Project-Based Instruction</td>
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<td>☐ Teacher Education</td>
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</table>
☐ Teaching Methodology and Strategy
☐ Vocabulary/Lexicon
☐ World Englishes

**Estimated number of participants likely to attend proposed session**
☐ 50 or fewer
☐ 51–99
☐ 100–250
☐ 251–450

This information will be used to allocate an appropriate-size room.

**Will any presenters need Internet access?** ☐ Yes ☐ No

**Will any presenters refer to books published by TESOL Press or other TESOL Press publications?** ☐ Yes ☐ No  
Note: your answer will not affect the proposal rating process. If yes, please provide the publication title(s):

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**Abstract for Convention Program Book** (50-word maximum)

*As you draft the abstract, refer to the Proposal Rating Rubric.*

**Session Description** (300-word maximum)

*As you draft the session description, refer to the Proposal Rating Rubric.*

*The description will not appear in the Convention Program Book but will be evaluated by the peer reviewers.*