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## Prospective Affiliate Information

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TESOL affiliates have the opportunity to improve language teaching by fostering the exchange of ideas, resources, information, newsletters, and reflective experiences through online discussions, partnerships, conferences, and workshops. Affiliates meet online via electronic discussion lists, and during workshops and meetings at the annual TESOL convention.

An association of teachers of English to speakers of other languages that supports [the mission of TESOL](#) may become an affiliate under the following conditions:

- The association represents a distinct geographical membership region and/or distinct professional constituency.
- At least three members of the executive committee or other governing board are members of TESOL; the president must be a TESOL member.
- It has means of regularly scheduled communication, such as a newsletter, to disseminate information among its members.
- It has a constitution providing for continuity of administration of the group, as by overlapping terms for members of the governing board, rotation of officers, or a permanent executive director/secretary.
- It holds at least one annual meeting of its general membership and at least one additional meeting of its governing body each year.
- It represents at least fifty (50) individual or institutional members in good standing.
- It is not in violation of any applicable laws in its state/province, country, or region.

Once an association is accepted for affiliate status, it retains its affiliate status by:

- Submitting an annual report to TESOL that documents the achievements of the above requirements and other information, upon request.
- Sending a representative to the Affiliate Assembly at the annual TESOL convention at least once every two years.

**Note:** Dues for affiliates located in countries with a GNI <\$3,000\* are waived. Complimentary memberships are available annually to these affiliates for three members of their governing body.

\* GNI is referenced as measured by the United Nations



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## TESOL Application for Affiliate Status

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Name of Applying Association: \_\_\_\_\_

Name of Application Contact: \_\_\_\_\_

Mailing Address of Association\*: \_\_\_\_\_

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\*If the affiliate does not have an office, please provide the mailing address of the main affiliate contact for billing purposes.

E-mail: \_\_\_\_\_ Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_

TESOL's database tracks the affiliate presidents and primary liaisons to TESOL. The TESOL liaison is a Board member designated to receive correspondence and communicate with the TESOL Central Office. The liaison is often a past president or incoming president, but may also be another designated leader.

President: \_\_\_\_\_

Term ends: \_\_\_\_\_

TESOL Membership ID Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

TESOL Liaison: \_\_\_\_\_

Term ends: \_\_\_\_\_

TESOL Membership ID Number: \_\_\_\_\_

E-mail: \_\_\_\_\_



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## **TESOL Application for Affiliate Status**

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An existing association that meets the requirements for affiliation and deems itself able to meet the provisions for retaining affiliate status should submit this form with the following (please check off to ensure that they are enclosed).

- A copy of the applying association's governing documents
- The roster of the Governing Board (use the enclosed form)
- A recent association newsletter
- A list of members (at least 50)
- An annual report, if available

**Mail or Email this form and supporting documents to:**

TESOL Professional Relations Manager  
Teachers of English to Speakers of Other Languages  
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Alexandria, VA 22314-6820 USA  
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Fax +1 703-836-6447